



Your College  
Your Choice

## ENROLMENT FAQ

### I haven't applied yet; can I enrol?

You will need to apply before you can enrol, just fill out the application form and we will move you onto the enrolment stage as soon as we can.

### How do I change course?

During enrolment you will be asked if you need advice and guidance, just click on the link and someone will give you a call

### How do I pay?

There will be a link on the enrolment screen just click on this.

### What about my photo?

We'll ask you to upload your own photo.

### What if I can't pay?

Get in touch with our Student Services team who may be able to help you

### How do I apply for funding, like EMA or WGLG or help with meals or transport?

Just ask Students Support for application forms. Or go to the Student Finance Wales website: <https://www.studentfinancewales.co.uk>

### How do I get my bus pass?

All students aged 16 to 21 should apply for My Travel Pass (MTP) – a free pass which gives up to 1/3 off travel costs on all buses in Wales (except National Express and Megabus).

Apply, free of charge at: <https://www.mytravelpass.gov.wales>

Students studying at Afan, Llandarcy, Neath, Pontardawe and Swansea need to buy an mticket to travel to college. You can buy the mticket by downloading the First Bus phone app. The mticket will remain on your phone and must be shown to the driver each time you travel. Using your mytravelpass to get the discount, the cost of mtickets are:

- Annual pass for unlimited travel in Neath/Swansea area £307 (without MTP £460)
- Termly ticket for travel to and from college until 8pm £100 (without MTP £150)
- Flexi5 ticket allows all day travel on 5 individual days £13

Students studying at Brecon and Newtown who are 16, 17 or 18 may be given a free Powys County Council bus pass at enrolment. We will organise this for you.

### What if I didn't get the grades I need?

Not to worry just start to enrol and you will be asked if you got the grades or not, when you say you haven't then will give you a call to discuss your options but we will definitely have a place for you at NPTC Group of Colleges.

### What if I did better than I expected?

Fantastic news, well done! If you would like to change your course because you did better than expected then start to enrol and you will be asked if you would like advice and guidance, select this option and someone will give you a call back to discuss your options.

### I have a medical condition, who do I tell?

If you didn't tell us on your application form then you will be able to let us know when you enrol, if you would like to speak to someone about the support we offer then select that you would like advice and guidance and someone will get in touch to discuss how we can help.

### I have a Additional Learning Need, who do I tell?

If you didn't tell us on your application form then you will be able to let us know when you enrol, if you would like to speak to someone about the support we offer then select that you would like advice and guidance and someone will get in touch to discuss how we can help.

### I have a criminal conviction; will this stop me being able to enrol?

Having a criminal conviction will not always stop you being able to enrol; our Safeguarding Manager will have to contact you to do a risk assessment and once we get the OK we will be able to proceed with your application and enrolment.

### Is there anything I need to buy for my course?

Some courses require you to buy kit, such as Catering, Childcare and the trades, the lecturer will let you know what you need and if we have a supplier that we recommend. You can find further information in our course specific section.

### What do I need to enrol?

You will need ID, your qualifications, £25 enrolment fee and your National Insurance number if you have it.

### What ID do you need to see?

Your passport, bank card or driving licence

### I don't have ID what can I do?

Ask Student Support for further information: [studentsupport@nptcgroup.ac.uk](mailto:studentsupport@nptcgroup.ac.uk)

### I've tried to do the enrolment form but I just can't do it, can you help?

Let us know that you are having difficulties and we can give you a call to assist you make other arrangements.

### I've changed my name since I applied, what do I do?

If you have legally changed your name then this is the one you should use, if you have not then you should use your legal name on your enrolment. This can always be changed at a later date and you can also give us a name that you are known as but not legally and then lecturers would use this name.

### Is there any support in college? I previously saw a counsellor.

We have a well-being team that can help and support you as you need it and we also have counsellors in the college that you can make appointments with for further support. If you ever need support of any kind you can tell your lecturer or a member of Student Services and we will get what you need arranged as quickly as we can.

### What can I do in College other than classes and lecturers?

We have a wide programme of extracurricular activities ranging from Sports teams to Performance groups, please see our extracurricular information: <https://www.nptcgroup.ac.uk/enrichment-activities/>